

Castroville Cemetery District
P.O. Box 722
Castroville, CA 95012
Phone (831) 633-5186 Fax (831) 633-5188

Regular Meeting Agenda

Meeting on Tuesday April 11th, 2023, to be held at **North County Recreation and Park 6:00pm**

Called to Order at _____ pm by _____

Pledge to Flag:

<u>Roll Call:</u>	Chairperson:	Grant Leonard	_____
	Trustee:	Mary Paredes	_____
	Trustee	Sylvia Valdez	_____
	Trustee	Debbie Torres	_____
	Trustee	Pepe Jimenez	_____

Correspondence:

Approval of Minutes:

February 21th, 2023, and March Meeting Minutes.

Approved__ Denied__ Tabled__ 1st by: _____, 2nd by: _____ All in favor.

Public Comments: (Limited to three (3) minutes)

Pursuant to the laws of California, this portion of the meeting is reserved solely for persons to address the Board on any matter not on this agenda under the jurisdiction of the Board of Directors. Board members may respond briefly to statements made or questions posed. They may ask a question for clarification and then make a referral to the DM for factual information or request the DM to report back to the Board at a future meeting.

Staff Reports:

(Informational Only)

- | | |
|--------------------------------------|--------------------|
| 1) Balance Sheet | 2) Profit and Loss |
| 3) Accounts Receivable | 4) Check Detail |
| 5) Profit and Loss Budget vs. Actual | |

Old Business:

- 1) **Employees evaluation:** Silvia Vazquez evaluation pgs. 3 and 4. Motion tabled.
Approved__ Denied__ Tabled__ 1st by: _____ Discussion 2nd by: _____ All in favor.

New Business:

- 1) **Neighbor's Fence:** One of the Cemetery's neighbor wants to know if Cemetery is willing to share the cost for the fence.
Approved__ Denied__ Tabled__ 1st by: _____ Discussion 2nd by: _____ All in favor.
- 2) **Vanessa A. Ruiz:** Vanessa Sign a contract with the Cemetery on Nov 3, 2021, paid the \$400 endowment fee and a \$150 payment on Nov. 22, 2021, and no payment since then, requesting to declare in default to be able to resale the lot.
Approved__ Denied__ Tabled__ 1st by: _____ Discussion 2nd by: _____ All in favor.

Review of Reports:

1) Review February to April 11, 2023, Checks #3898-3924, electronic payments, credit card payments and Petty cash expenses.

Approved__ Denied__ Tabled__ 1st by: _____ Discussion 2nd by: _____ All in favor.

Comments***

Adjourned at _____ pm 1st by: _____ 2nd by: _____ All in favor

Next Meeting

Date: May 9th, 2023

Time: 6:00pm

Place: North County Recreation and Park