

**Castroville Cemetery District**  
P.O. Box 722  
Castroville, CA 95012  
Phone (831) 633-5186 Fax (831) 633-5188

**Regular Meeting Agenda**

Meeting on Tuesday January 10<sup>th</sup>, 2023, to be held at **North County Recreation and Park 6:00pm**

**Called to Order** at \_\_\_\_\_ pm by \_\_\_\_\_

**Pledge to Flag:**

**Roll Call:** Chairperson: Grant Leonard \_\_\_\_\_  
Trustee: Mary Paredes \_\_\_\_\_  
Trustee Sylvia Valdez \_\_\_\_\_  
Trustee Debbie Torres \_\_\_\_\_  
Trustee Pepe Jimenez \_\_\_\_\_

**Correspondence:**

**Approval of Minutes:**

December 13<sup>th</sup>, 2022, Meeting Minutes.

Approved\_\_ Denied\_\_ Tabled\_\_ 1<sup>st</sup> by: \_\_\_\_\_, 2<sup>nd</sup> by: \_\_\_\_\_ All in favor

**Public Comments:** (Limited to three (3) minutes)

Pursuant to the laws of California, this portion of the meeting is reserved solely for persons to address the Board on any matter not on this agenda under the jurisdiction of the Board of Directors. Board members may respond briefly to statements made or questions posed. They may ask a question for clarification and then make a referral to the DM for factual information or request the DM to report back to the Board at a future meeting.

**Staff Reports:**

(Informational Only)

- |                                      |                    |
|--------------------------------------|--------------------|
| 1) Balance Sheet                     | 2) Profit and Loss |
| 3) Accounts Receivable               | 4) Check Detail    |
| 5) Profit and Loss Budget vs. Actual |                    |

**Old Business:**

- 1) **Setting Direction:** reviewing Mission and creating a vision statement and values of the Castroville Cemetery District. Creating a strategic planning process with goals and objectives, Pg. 3 and 4.  
Approved\_\_ Denied\_\_ Tabled\_\_ 1<sup>st</sup> by: \_\_\_\_\_ Discussion 2<sup>nd</sup> by: \_\_\_\_\_ All in favor.

**New Business:**

- 1) **California Special Districts Association:** Rick Wood Finance and Administration Director to talk about Endowment fund investing. Transfer Endowment from Pacific Valley Bank to California Class.  
Approved\_\_ Denied\_\_ Tabled\_\_ 1<sup>st</sup> by: \_\_\_\_\_ Discussion 2<sup>nd</sup> by: \_\_\_\_\_ All in favor.
- 2) **Silvia's vacations:** Thursday March 2, 2023, to Friday March 17, 2023  
Approved\_\_ Denied\_\_ Tabled\_\_ 1<sup>st</sup> by: \_\_\_\_\_ Discussion 2<sup>nd</sup> by: \_\_\_\_\_ All in favor.

- 3) **Employees evaluation:** Silvia Vazquez evaluation pgs. 5 and 6.  
Approved\_\_ Denied\_\_ Tabled\_\_ 1<sup>st</sup> by: \_\_\_\_\_ Discussion 2<sup>nd</sup> by: \_\_\_\_\_ All in favor.

**Review of Reports:**

- 1) Review December and January 10<sup>th</sup>, 2022, Checks #3874-3886, electronic payments, credit card payments and Petty cash expenses.  
Approved\_\_ Denied\_\_ Tabled\_\_ 1<sup>st</sup> by: \_\_\_\_\_ Discussion 2<sup>nd</sup> by: \_\_\_\_\_ All in favor

Comments\*\*\*

Adjourned at \_\_\_\_\_ pm 1<sup>st</sup> by: \_\_\_\_\_ 2<sup>nd</sup> by: \_\_\_\_\_ All in favor

**Next Meeting**

**Date:** February 14<sup>th</sup>, 2023

**Time:** 6:00pm

**Place:** North County Recreation and Park