

Castroville Cemetery District
P.O. Box 722
Castroville, CA 95012
Telephone: (831)633-5186 / Fax: (831)633-5188

The meeting was held at North County Recreation and Park.

Special meeting

Trustee Grant called the meeting to order at 5:30pm

Close Session:

- 1) **District Manager Evaluation:**

Open Session:

Regular Meeting Minutes for February 12th, 2024

Trustee Grant called the meeting to order at 6:00pm.

Trustees Present: Grant Leonard, Mary Paredes, Pepe Jimenez, Debbie Torres, and Rachel Torres
Trustees Absent: None
Staff Present: Silvia Vázquez (DM)
Guest/Public Present: None

Minutes: Debbie made a motion to approve January 9th, 2024, meetings minutes, motion seconded by Rachel, all in favor, **Motion carried.**

Public Comments: None

Old Business:

- 1) **District Manager wages review:** Pages 10-12 Grant made a motion to give District Manager a 3% increase, motion seconded by Rachel, all in favor, **Motion carried.**

New Business:

- 1) **Repossess unpaid cemetery lots:** Sylvia and Cesar Rivas, and Sylvia Valdez Motion table to next meeting.
- 2) **700 form Due April 2:**

Review of Reports:

- 1) Review January 10th to February 13th, 2024, Checks #4036-4052, electronic payments, credit card payments and petty cash expenses. Mary made a motion to approve checks, electronic payments, credit cards payments and petty cash expenses, motion seconded by Pepe, all in favor, **Motion carried.**

Comments***

Middle of the year Trustees dinner.

Approved by: _____

Pepe Jimenez

Date: 03/12/2024