

Castroville Cemetery District  
P.O. Box 722  
Castroville, CA 95012  
Phone (831) 633-5186 Fax (831) 633-5188

Regular Meeting Agenda

Meeting on Tuesday December 10<sup>th</sup> 2024, to be held at North County Recreation and Park at 6:00pm.

**Called to Order** at \_\_\_\_\_ pm by \_\_\_\_\_

**Roll Call:** Chairperson: Pepe Jimenez \_\_\_\_\_  
Trustee: Mary Paredes \_\_\_\_\_  
Trustee Debbie Torres \_\_\_\_\_  
Trustee Rachel Torres \_\_\_\_\_  
Trustee Grant Leonard \_\_\_\_\_

**Correspondence:**

**Approval of Minutes:**

Approval of the November 12<sup>th</sup>, 2024, Meeting Minutes.

Approved\_\_ Denied\_\_ Tabled\_\_ 1<sup>st</sup> by: \_\_\_\_\_, 2<sup>nd</sup> by: \_\_\_\_\_ All in favor.

**Public Comments:** (Limited to three (3) minutes)

Pursuant to the laws of California, this portion of the meeting is reserved solely for persons to address the Board on any matter not on this agenda under the jurisdiction of the Board of Directors. Board members may respond briefly to statements made or questions posed. They may ask a question for clarification and then make a referral to the DM for factual information or request the DM to report back to the Board at a future meeting.

**Staff Reports:**

(Informational Only)

- |   |                    |
|---|--------------------|
| 1) Balance Sheet                        | 2) Profit and Loss |
| 3) Accounts Receivable                  | 4) Check Detail    |
| 5) Profit and Loss Budget vs.<br>Actual |                    |

**Old Business:**

- 1) None

**New Business:**

- 1) **Increase prices. See attached 1**

Approved\_\_ Denied\_\_ Tabled\_\_ 1<sup>st</sup> by: \_\_\_\_\_ 2<sup>nd</sup> by: \_\_\_\_\_ All in favor.

- 2) **Silvia Vacation's January 13 to January 24, 2025**

Approved\_\_ Denied\_\_ Tabled\_\_ 1<sup>st</sup> by: \_\_\_\_\_ 2<sup>nd</sup> by: \_\_\_\_\_ All in favor.

Close session.

**3) Employees evaluation. See attached 2**

Open session

Report on close session

**4) Employees salary review. See attached 3**

Approved\_\_ Denied\_\_ Tabled\_\_ 1<sup>st</sup> by: \_\_\_\_\_ 2<sup>nd</sup> by: \_\_\_\_\_ All in favor.

**Review of Reports:**

**1) Review November 13th to December 10th, 2024, Checks #4182-4197, electronic payments, credit card payments and Petty cash expenses.**

Approved\_\_ Denied\_\_ Tabled\_\_ 1<sup>st</sup> by: \_\_\_\_\_ 2<sup>nd</sup> by: \_\_\_\_\_ All in favor.

Comments\*\*

Adjourned at \_\_\_\_\_ pm 1<sup>st</sup> by: \_\_\_\_\_ 2<sup>nd</sup> by: \_\_\_\_\_ All in favor.

**Next Meeting**

**Date:** January 14<sup>th</sup>, 2025

**Time:** 6:00pm

**Place:** North County Recreation and Park