

**Castroville Cemetery District**  
P.O. Box 722  
Castroville, CA 95012  
Phone (831) 633-5186 Fax (831) 633-5188

**Regular Meeting Agenda**

Meeting on Tuesday August 15<sup>th</sup>, 2023, to be held at **North County Recreation and Park 6:00pm**

**Called to Order** at \_\_\_\_\_ pm by \_\_\_\_\_

**Pledge to Flag:**

**Roll Call:** Chairperson: Grant Leonard \_\_\_\_\_  
Trustee: Mary Paredes \_\_\_\_\_  
Trustee Debbie Torres \_\_\_\_\_  
Trustee Pepe Jimenez \_\_\_\_\_  
Trustee \_\_\_\_\_

**Correspondence:** None

**Approval of Minutes:**

June 13<sup>th</sup>, and July 11<sup>th</sup>, 2023, Meeting Minutes.

Approved\_\_ Denied\_\_ Tabled\_\_ 1<sup>st</sup> by: \_\_\_\_\_, 2<sup>nd</sup> by: \_\_\_\_\_ All in favor.

**Public Comments:** (Limited to three (3) minutes)

Pursuant to the laws of California, this portion of the meeting is reserved solely for persons to address the Board on any matter not on this agenda under the jurisdiction of the Board of Directors. Board members may respond briefly to statements made or questions posed. They may ask a question for clarification and then make a referral to the DM for factual information or request the DM to report back to the Board at a future meeting.

**Staff Reports:** (Informational Only)

- 1) Balance Sheet
- 2) Profit and Loss
- 3) Accounts Receivable
- 4) Check Detail
- 5) Profit and Loss Budget vs. Actual

**Old Business:**

1) **Time for Opening and closing gates on weekends and holidays:**

Approved\_\_ Denied\_\_ Tabled\_\_ 1<sup>st</sup> by: \_\_\_\_\_ Discussion 2<sup>nd</sup> by: \_\_\_\_\_ All in favor.

**New Business:**

1) **Community Facebook page:**

Approved\_\_ Denied\_\_ Tabled\_\_ 1<sup>st</sup> by: \_\_\_\_\_ Discussion 2<sup>nd</sup> by: \_\_\_\_\_ All in favor.

2) **California Special District Association:** 2023 CSDA annual conference and exhibitor on August 28-31, 2023, Manager and any trustees want to attend.

Approved\_\_ Denied\_\_ Tabled\_\_ 1<sup>st</sup> by: \_\_\_\_\_ Discussion 2<sup>nd</sup> by: \_\_\_\_\_ All in favor.

3) **California Association of Public Cemeteries:** Education Seminar Friday October 6-7, 2023, Holiday inn Capitol Plaza, Sacramento, Manager and any trustees want to attend.

Approved\_\_ Denied\_\_ Tabled\_\_ 1<sup>st</sup> by: \_\_\_\_\_ Discussion 2<sup>nd</sup> by: \_\_\_\_\_ All in favor.

4) **Garbage Cans:** Buy new garbage cans for the Cemetery.

Approved\_\_ Denied\_\_ Tabled\_\_ 1<sup>st</sup> by: \_\_\_\_\_ Discussion 2<sup>nd</sup> by: \_\_\_\_\_ All in favor.

5) **Julian Zamudio marble headstone:** Mr. Zamudio purchased his son's headstone at Mexico and want's to place it at his son's grave in block 5, he is willing to sign a guarantee of responsibility if anything happens to it.

Approved\_\_ Denied\_\_ Tabled\_\_ 1<sup>st</sup> by: \_\_\_\_\_ Discussion 2<sup>nd</sup> by: \_\_\_\_\_ All in favor.

**Review of Reports:**

1) Review June to August 15, 2023, Checks #3945-3968, electronic payments, credit card payments and Petty cash expenses.

Approved\_\_ Denied\_\_ Tabled\_\_ 1<sup>st</sup> by: \_\_\_\_\_ Discussion 2<sup>nd</sup> by: \_\_\_\_\_ All in favor.

**Comments\*\*\***

Adjourned at \_\_\_\_\_ pm 1<sup>st</sup> by: \_\_\_\_\_ 2<sup>nd</sup> by: \_\_\_\_\_ All in favor.

**Next Meeting**

**Date:** September 12<sup>th</sup>, 2023

**Time:** 6:00pm

**Place:** North County Recreation and Park