

**Castroville Cemetery District**  
P.O. Box 722  
Castroville, CA 95012  
Phone (831) 633-5186 Fax (831) 633-5188

**Regular Meeting Agenda**

Meeting on Tuesday June 13<sup>th</sup>, 2023, to be held at **North County Recreation and Park 6:00pm**

**Called to Order** at \_\_\_\_\_ pm by \_\_\_\_\_

**Pledge to Flag:**

**Roll Call:** Chairperson: Grant Leonard \_\_\_\_\_  
Trustee: Mary Paredes \_\_\_\_\_  
Trustee Sylvia Valdez \_\_\_\_\_  
Trustee Debbie Torres \_\_\_\_\_  
Trustee Pepe Jimenez \_\_\_\_\_

**Correspondence:** None

**Approval of Minutes:**

May 9<sup>th</sup>, 2023, Meeting Minutes.

Approved\_\_ Denied\_\_ Tabled\_\_ 1<sup>st</sup> by: \_\_\_\_\_, 2<sup>nd</sup> by: \_\_\_\_\_ All in favor.

**Public Comments:** (Limited to three (3) minutes)

Pursuant to the laws of California, this portion of the meeting is reserved solely for persons to address the Board on any matter not on this agenda under the jurisdiction of the Board of Directors. Board members may respond briefly to statements made or questions posed. They may ask a question for clarification and then make a referral to the DM for factual information or request the DM to report back to the Board at a future meeting.

**Staff Reports:** (Informational Only)

- |                                      |                 |
|--------------------------------------|-----------------|
| 1) Balance Sheet                     | Profit and Loss |
| 3) Accounts Receivable               | 4) Check Detail |
| 5) Profit and Loss Budget vs. Actual |                 |

**Old Business:**

- 1) **Employees Salary review:** DM needs to bring Luis evaluation.  
Approved\_\_ Denied\_\_ Tabled\_\_ 1<sup>st</sup> by: \_\_\_\_\_ Discussion 2<sup>nd</sup> by: \_\_\_\_\_ All in favor.

**New Business:**

- 1) **Budget 2023-2024:**  
Approved\_\_ Denied\_\_ Tabled\_\_ 1<sup>st</sup> by: \_\_\_\_\_ Discussion 2<sup>nd</sup> by: \_\_\_\_\_ All in favor.
- 2) **Headstone and markers Materials:**  
Approved\_\_ Denied\_\_ Tabled\_\_ 1<sup>st</sup> by: \_\_\_\_\_ Discussion 2<sup>nd</sup> by: \_\_\_\_\_ All in favor.
- 3) **Time for Opening and closing gates on weekends and holidays:** Comp time to be used as needed.  
Approved\_\_ Denied\_\_ Tabled\_\_ 1<sup>st</sup> by: \_\_\_\_\_ Discussion 2<sup>nd</sup> by: \_\_\_\_\_ All in favor.

**Review of Reports:**

1) Review May to June 13, 2023, Checks #3932-3944, electronic payments, credit card payments and Petty cash expenses.

Approved\_\_ Denied\_\_ Tabled\_\_ 1<sup>st</sup> by: \_\_\_\_\_ Discussion 2<sup>nd</sup> by: \_\_\_\_\_ All in favor.

Comments\*\*\*

Adjourned at \_\_\_\_\_ pm 1<sup>st</sup> by: \_\_\_\_\_ 2<sup>nd</sup> by: \_\_\_\_\_ All in favor.

**Next Meeting**

**Date:** July 11<sup>th</sup>, 2023

**Time:** 6:00pm

**Place:** North County Recreation and Park