

**Castroville Cemetery District**  
P.O. Box 722  
Castroville, CA 95012  
Phone (831) 633-5186 Fax (831) 633-5188

**Regular Meeting Agenda**

Meeting on Tuesday February 21<sup>st</sup>, 2023, to be held at **North County Recreation and Park 6:00pm**

**Called to Order** at \_\_\_\_\_ pm by \_\_\_\_\_

**Pledge to Flag:**

<b><u>Roll Call:</u></b>	Chairperson:	Grant Leonard	_____
	Trustee:	Mary Paredes	_____
	Trustee	Sylvia Valdez	_____
	Trustee	Debbie Torres	_____
	Trustee	Pepe Jimenez	_____

**Correspondence:**

**Approval of Minutes:**

January 10<sup>th</sup>, 2022, Meeting Minutes.

Approved\_\_ Denied\_\_ Tabled\_\_ 1<sup>st</sup> by: \_\_\_\_\_, 2<sup>nd</sup> by: \_\_\_\_\_ All in favor.

**Public Comments:** (Limited to three (3) minutes)

Pursuant to the laws of California, this portion of the meeting is reserved solely for persons to address the Board on any matter not on this agenda under the jurisdiction of the Board of Directors. Board members may respond briefly to statements made or questions posed. They may ask a question for clarification and then make a referral to the DM for factual information or request the DM to report back to the Board at a future meeting.

**Staff Reports:**

(Informational Only)

- |                                      |                    |
|--------------------------------------|--------------------|
| 1) Balance Sheet                     | 2) Profit and Loss |
| 3) Accounts Receivable               | 4) Check Detail    |
| 5) Profit and Loss Budget vs. Actual |                    |

**Old Business:**

- Setting Direction:** reviewing Mission and creating a vision statement and values of the Castroville Cemetery District. Creating a strategic planning process with goals and objectives, Pg. 3 and 4. Motion tabled, waiting for more information.  
Approved\_\_ Denied\_\_ Tabled\_\_ 1<sup>st</sup> by: \_\_\_\_\_ Discussion 2<sup>nd</sup> by: \_\_\_\_\_ All in favor.
- California Special Districts Association:** Rick Wood and Robert Shull to talk about Endowment fund investing. Transfer Endowment from Pacific Valley Bank to California Class. Motion tabled, waiting for more information.  
Approved\_\_ Denied\_\_ Tabled\_\_ 1<sup>st</sup> by: \_\_\_\_\_ Discussion 2<sup>nd</sup> by: \_\_\_\_\_ All in favor.
- Silvia's vacations:** Thursday March 2, 2023, to Friday March 17, 2023. Motion tabled.  
Approved\_\_ Denied\_\_ Tabled\_\_ 1<sup>st</sup> by: \_\_\_\_\_ Discussion 2<sup>nd</sup> by: \_\_\_\_\_ All in favor.

- 4) **Employees evaluation:** Silvia Vazquez evaluation pgs. 5 and 6. Motion tabled.  
Approved\_\_ Denied\_\_ Tabled\_\_ 1<sup>st</sup> by: \_\_\_\_\_ Discussion 2<sup>nd</sup> by: \_\_\_\_\_ All in favor.

**New Business:**

- 1) **65<sup>th</sup> Annual Conference 2023:** March 24 and 25, 2023 at embassy suites Monterey Bay. DM would like to attend, any of the trustees would like to attend.  
Approved\_\_ Denied\_\_ Tabled\_\_ 1<sup>st</sup> by: \_\_\_\_\_ Discussion 2<sup>nd</sup> by: \_\_\_\_\_ All in favor.

**Review of Reports:**

- 1) Review January and February 21<sup>st</sup>, 2023, Checks #3887-3898, electronic payments, credit card payments and Petty cash expenses.  
Approved\_\_ Denied\_\_ Tabled\_\_ 1<sup>st</sup> by: \_\_\_\_\_ Discussion 2<sup>nd</sup> by: \_\_\_\_\_ All in favor.

**Comments\*\*\***

Adjourned at \_\_\_\_\_ pm 1<sup>st</sup> by: \_\_\_\_\_ 2<sup>nd</sup> by: \_\_\_\_\_ All in favor

**Next Meeting**

**Date:** March 14<sup>th</sup>, 2023

**Time:** 6:00pm

**Place:** North County Recreation and Park