

Castroville Cemetery District
P.O. Box 722
Castroville, CA 95012
Phone (831) 633-5186 Fax (831) 633-5188

Regular Meeting Agenda

Meeting on Tuesday December 13th, 2022, to be held at **North County Recreation and Park 6:00pm**

Called to Order at _____ pm by _____

Pledge to Flag:

Roll Call: Chairperson: Grant Leonard _____
Trustee: Mary Paredes _____
Trustee Sylvia Valdez _____
Trustee Debbie Torres _____
Trustee Pepe Jimenez _____

Correspondence:

Approval of Minutes:

November 8th, 2022, Meeting Minutes.

Approved__ Denied__ Tabled__ 1st by: _____, 2nd by: _____ All in favor

Public Comments: (Limited to three (3) minutes)

Pursuant to the laws of California, this portion of the meeting is reserved solely for persons to address the Board on any matter not on this agenda under the jurisdiction of the Board of Directors. Board members may respond briefly to statements made or questions posed. They may ask a question for clarification and then make a referral to the DM for factual information or request the DM to report back to the Board at a future meeting.

Staff Reports:

(Informational Only)

- | | |
|--------------------------------------|--------------------|
| 1) Balance Sheet | 2) Profit and Loss |
| 3) Accounts Receivable | 4) Check Detail |
| 5) Profit and Loss Budget vs. Actual | |

Old Business:

- 1) **Setting Direction:** reviewing Mission and creating a vision statement and values of the Castroville Cemetery District. Creating a strategic planning process with goals and objectives, Pg. 3.
Approved__ Denied__ Tabled__ 1st by: _____ Discussion 2nd by: _____ All in favor.
- 2) **2021, 2022, and 2023 Audit:** Lavorato and Darling, Inc. \$27,000- \$31,000 bid.
Approved__ Denied__ Tabled__ 1st by: _____ Discussion 2nd by: _____ All in favor.

New Business:

- 1) **California Special Districts Association:** Membership regular fee \$1,185, but they are asking for what the District can afford?
Approved__ Denied__ Tabled__ 1st by: _____ Discussion 2nd by: _____ All in favor.
- 2) **Increase opening and closing charges for block 9:** Opening and closing will take the employees more time to protect the grave from caving.

Approved__ Denied__ Tabled__ 1st by: _____ Discussion 2nd by: _____ All in favor.

Review of Reports:

- 1) Review November and December 13th, 2022, Checks #3862-3873, electronic payments, credit card payments and Petty cash expenses.

Approved__ Denied__ Tabled__ 1st by: _____ Discussion 2nd by: _____ All in favor

Comments***

Adjourned at _____ pm 1st by: _____ 2nd by: _____ All in favor

Next Meeting

Date: January 10th, 2023

Time: 6:00pm

Place: North County Recreation and Park