

Castroville Cemetery District  
P.O. Box 722  
Castroville, CA 95012  
Phone (831) 633-5186 Fax (831) 633-5188

Regular Meeting Agenda

Meeting on Tuesday July 9<sup>th</sup> 2024, to be held at North County Recreation and Park at 6:00pm.

**Called to Order** at \_\_\_\_\_ pm by \_\_\_\_\_

**Roll Call:** Chairperson: Grant Leonard \_\_\_\_\_  
Trustee: Mary Paredes \_\_\_\_\_  
Trustee: Debbie Torres \_\_\_\_\_  
Trustee: Pepe Jimenez \_\_\_\_\_  
Trustee: Rachel Torres \_\_\_\_\_

**Correspondence:** California Coastal Commission

**Approval of Minutes:**

Approval of the June 11<sup>th</sup>, 2024, Meeting Minutes.

Approved\_\_ Denied\_\_ Tabled\_\_ 1<sup>st</sup> by: \_\_\_\_\_, 2<sup>nd</sup> by: \_\_\_\_\_ All in favor.

**Public Comments:** (Limited to three (3) minutes)

Pursuant to the laws of California, this portion of the meeting is reserved solely for persons to address the Board on any matter not on this agenda under the jurisdiction of the Board of Directors. Board members may respond briefly to statements made or questions posed. They may ask a question for clarification and then make a referral to the DM for factual information or request the DM to report back to the Board at a future meeting.

**Staff Reports:** (Informational Only)

- 1) Balance Sheet
- 2) Profit and Loss
- 3) Accounts Receivable
- 4) Check Detail
- 5) Profit and Loss Budget vs. Actual

**Old Business:**

- 1) **Grant's term as chairperson ended June 30, 2024, does any other trustee interested in the chairperson position?**
- 2) **Antique flea market is coming up July 28, 2024, are we going to use open areas as parking?**  
Approved\_\_ Denied\_\_ Tabled\_\_ 1<sup>st</sup> by: \_\_\_\_\_, 2<sup>nd</sup> by: \_\_\_\_\_ All in favor.

**New Business:**

- 1) **Review Policy Manual pages 9-12, 13-15 to get up to date with new employees' laws.**  
Approved\_\_ Denied\_\_ Tabled\_\_ 1<sup>st</sup> by: \_\_\_\_\_, 2<sup>nd</sup> by: \_\_\_\_\_ All in favor.

- 2) **Silvia would like to add more cameras to cover Blocks 1-4, because we are having complaints about vandalism on those blocks.**

Approved\_\_ Denied\_\_ Tabled\_\_ 1<sup>st</sup> by: \_\_\_\_\_, 2<sup>nd</sup> by: \_\_\_\_\_ All in favor.

- 3) **We have many complains on the dryness of the grass at blocks 1-6, do we start watering the cemetery again?**

Approved\_\_ Denied\_\_ Tabled\_\_ 1<sup>st</sup> by: \_\_\_\_\_, 2<sup>nd</sup> by: \_\_\_\_\_ All in favor.

- 4) **District manager requesting July 24-26 and August 19-23, 2024 off for vacations.**

Approved\_\_ Denied\_\_ Tabled\_\_ 1<sup>st</sup> by: \_\_\_\_\_, 2<sup>nd</sup> by: \_\_\_\_\_ All in favor.

**Closed Session:**

**Mr. Galvan**

**Open Session:**

Report of closed session

**Review of Reports:**

- 1) Review June 12th to July 9th, 2024, Checks #4116-4126, electronic payments, credit card payments and Petty cash expenses.

Approved\_\_ Denied\_\_ Tabled\_\_ 1<sup>st</sup> by: \_\_\_\_\_ Discussion 2<sup>nd</sup> by: \_\_\_\_\_ All in favor.

Comments\*\*\*

Adjourned at \_\_\_\_\_ pm 1<sup>st</sup> by: \_\_\_\_\_ 2<sup>nd</sup> by: \_\_\_\_\_ All in favor.

**Next Meeting**

**Date:** August 13<sup>th</sup>, 2024

**Time:** 6:00pm

**Place:** North County Recreation and Park